

# INFORMATION BULLETIN

## WORKFORCE INVESTMENT ACT

Number: WIAB00-17

Date: August 11, 2000  
Expiration Date: 6/30/01  
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TO: LOCAL WORKFORCE INVESTMENT AREAS  
CHIEF ELECTED OFFICIALS  
CALIFORNIA WORKFORCE INVESTMENT BOARD STAFF  
WID STAFF

SUBJECT: WIA SUPPLEMENTAL PLANNING INSTRUCTIONS CHANGES

This information bulletin transmits an electronic version of the changes to *The WIA Supplemental Planning Guidance* mailed to Chief Elected Officials and Administrators on July 27, 2000.

The electronic version incorporates the following changes requested by local workforce investment areas:

- The *Title IB Older Youth Participant Plan Summary* now includes a subdivision for youth to be employed and enter a program leading to a credential.
- The instructions for completing the Exit Status on the *Title IB Older Youth Participant Plan Summary* have been revised to allow greater flexibility in planning.
- The *Title IB Budget Plan Summaries* include an "Other" subdivision under "Program Services." This allows for activities that do not fit the definition of "Administration" and do not readily fit the definitions of the other subdivisions under the "Program Services" heading.

In addition, formulas have been added to the planning forms to calculate the totals automatically. The zeros that are currently shown on the forms will be replaced with the actual numbers once they are entered on the form.

The *Local Performance Indicators and Goals* are not available electronically since the information is different for each workforce investment area. They are part of the package mailed to the Chief Elected Officials and the Administrators and are essential to the planning process. As a reminder, the Supplemental Local Plan Submission is due no later than September 15, 2000, and should be submitted to:

California Workforce Investment Board  
800 Capitol Mall, MIC 45  
Sacramento, CA 95814

If you have any questions about the participant and performance forms, please call Deb Cusimano, at (916) 653-4249. For answers to questions about the budget forms, contact Dave Rexius, at (916) 654-8502.

/S/ BILL BURKE  
Chief

Attachments are available on the Internet:

1. [Instructions for Completing Title IB Plans](#)
2. [Title IB Planning Forms](#)